ABSTRACT OF THE DISCLOSURE

A method and system of providing a receiver state list with names of receivers of a message, the title of the message, confirmation information indicating whether or not receivers of the message confirmed content of the message, completion information indicating whether or not the business related to the message is completed, and comments which the receivers prepared for the message. From the receiver state list, a sender and all receivers of the message can obtain or display the states of all the receivers and may confirm whether or not each receiver confirmed the content of the message or whether or not business related to the message is completed.